

**Beacon Unitarian Universalist Congregation in Summit
Beacon Board meeting, 8/20/18**

Present: Madhan Gounder, Emilie Boggis, Robin Tanner, David Gordon, Janet Roberts, Andrew Timpson, Jessica Park, Carol Miller, Tuli Patel, Margaret Babcock, Susan Spencer Cramer. On phone: Michele Blanchard, Heather Turnbull.

Reading, chalice lighting, and check in

--Approval of July minutes

Janet made a motion to approve the July minutes; Susan seconded. The motion passed unanimously.

We will approve the June minutes next month.

--Outreach opportunity (Robin)

Robin has been asked to help with strategy on the Poor Peoples' Campaign. This will amplify our outreach ministry. She would have administrative support (not paid by the congregation). This is a one-year commitment.

--Building redesign letter discussion

Madhan recapped the process of creating the letter and how and why we came to this point. Discussion of the letter and the tone of the messaging; made a few small edits. The letter will go out on September 21. Emilie suggested following up with personal phone calls to some congregants. Michele, Heather, and Margaret will take the lead in discussing the changes at the September 16 town hall.

--Next steps on new building (Margaret)

Margaret contacted a company for a parking study, which will happen this fall. She is also gathering recommendations for engineers to conduct a site survey. Also in the fall, Ikon will handle the civil engineering and landscaping pieces of the project. We will also (down the road) employ a planner to present the application to Summit. We are spending around \$50,000 for Ikon to do the rethink (though we are within the limits of the money that the board authorized and this additional expenditure won't impact the budget).

--Calendaring of board meetings

Revised dates: January 28 and February 25

--Motion to adjourn; meeting ended at 9:32 pm